

HUNT COUNTY APPRAISAL DISTRICT

**MINUTES
BOARD OF DIRECTORS
Regular Meeting
Thursday, September 10, 2020**

The Hunt County Appraisal District Board of Directors met telephonically on Thursday, September 10, 2020, at the Appraisal District Office at 4801 King Street, Greenville, Texas.

MEMBERS PRESENT:

Mike Taylor, Mitch Moore, Tyson Cox, Steven Stone, Howard Winans, and Paul Painter

MEMBERS ABSENT:

John Sands, and Randy Wineinger

OTHERS PRESENT:

Brent South, Tamra Burton, Kelly Gage, and Grady Ewing

The meeting was called to order and a quorum announced at 6:10 P.M. by Chairman, Mike Taylor.

No one spoke in Open Forum

On Item 4 on the agenda, Howard Winans made a motion to approve the August regular meeting minutes. Mitch Moore seconded the motion, and it was passed unanimously.

On Item 5 on the agenda, Steven Stone made a motion to approve the August financial statements. Tyson Cox seconded the motion, and it was passed unanimously.

On item 6 on the agenda, Tyson Cox made a motion to adopt the 2021 appraisal district budget in the amount of \$2,931,324.00. Mitch Moore seconded the motion, and it was passed unanimously

On item 7 on the agenda, Tyson Cox made a motion to adopt the 2021-2022 Reappraisal Plan. Steven Stone seconded the motion and it was passed unanimously.

Brent South gave the following "Chief Appraiser's Report":

- 1. The 2021 appraisal year layer has been created and appraisers have begun the 2021 reinspection cycle. Sales validation is being conducted*

- currently to ensure our records reflect the accurate characteristics of the property.
2. New appraisers working toward their RPA designation will be attending required educational classes during the fall. Course 4 Appraisal of BPP September 14-17. Course 32 USPAP November 16-18 and Course 3 Income Approach to Value December 7-10. Appraisers with RPA designations will do most of their required continuing education online this year.
 3. We will keep the office closed to the public for the rest of 2020 and hopefully re-open as of 01-01-2021. We typically do not experience much walk-in traffic during the months of September-December, however once we mail out exemptions forms & BPP forms after January 1, we will see a large pick up of traffic.
 4. We have made some organizational changes for the 2021 reappraisal. We will move our current BPP appraiser over to the residential department and promote our BPP support clerk to the BPP appraiser position. We are moving the supervision of BPP out of the commercial real estate department and Kelly Gage will now manage the BPP department. This will free up our commercial appraiser to focus on commercial real property. Kelly's knowledge and experience in BPP will be extremely valuable to the new BPP appraiser and support clerk.
 5. The next regular meeting of the HCAD Board of Directors will be October 8, 2020 at 6:00 P.M

Mr. Taylor declared the meeting adjourned at 6:43 P.M.

Michael E. Taylor
Chairman

Tyson Cox
Vice Chairman