

**HUNT COUNTY APPRAISAL DISTRICT
MINUTES
BOARD OF DIRECTORS
Regular Meeting
Thursday, March 8, 2018**

The Hunt County Appraisal District Board of Directors met in a regular meeting on Thursday, March 8th, 2018, at the Appraisal District Office at 4801 King Street, Greenville, Texas.

MEMBERS PRESENT: *Mike Taylor, Charlie Patterson, Charlie Thompson, Tyson Cox, Howard Winans, and John Sands*

MEMBERS ABSENT: *Mitch Moore and Randy Wineinger*

OTHERS PRESENT: *Brent South, Tamra Burton, Lorie Adams, Kelly Gage, Tommy Nelson, and Joyce Dreiling*

The meeting was called to order and a quorum announced at 6:00 p.m. by Chairman, Mike Taylor.

No one spoke in Open Forum.

On Item 4 on the agenda, Charlie Patterson made a motion to approve the minutes from the February 8, 2018 Regular Meeting. Howard Winans seconded the motion and it was passed unanimously.

On Item 5 on the agenda, Howard Winans made a motion to approve the February financial statement. Tyson Cox seconded the motion and it was passed unanimously.

On Item 6 on the agenda, Tommy Nelson with Scott, Singleton, Fincher, and Co., P.C., presented the financial audit for FYE 2017. Mr. Nelson went over key issues of the audit and stated that there were no unfavorable findings. Charlie Thompson made a motion to approve the audit as presented. Howard Winans seconded the motion and it was passed unanimously.

On Item 7 on the agenda, Howard Winans made a motion to approve the Audit Engagement Letter from Scott, Singleton, Fincher, and Co., P.C. for 2018, in the amount of \$5,950. Charlie Thompson seconded the motion and it was passed unanimously.

On Item 8 on the agenda, John Sands made a motion to adopt the 2018 Investment Policy. Howard Winans seconded the motion and it was passed unanimously.

On Item 9 on the agenda, Charlie Patterson made a motion to move the HCAD Money Market account at American National Bank to Origin Bank. This would allow interest to accrue at the rate of 1.25%. Currently, and for several previous years, there has been no interest applied to this account by ANB. John Sands seconded the motion and it was passed unanimously.

Item 10, the HCAD Personnel Policy, has been tabled for review until the next BOD meeting.

Brent South gave the following "Chief Appraiser's Report":

- 1. All field work has been completed. Staff is now working on market analysis, processing Ag applications, exemption applications, and BPP renditions. Early analysis shows that real property values will increase again from 7 to 10% for 2018.*
- 2. We are on track to mail real property appraisal notices by April 16th, with a protest deadline of May 15th. This is 2 weeks earlier than usual. We will do another advertising campaign to inform the public of the new deadline.*
- 3. We had a gas leak on the northeast corner of our building. Atmos has shut off the gas to the building and upon further inspection there is another leak underground between the building and the meter which is 500 feet from the building. The underground line will have to be replaced and pass city inspection before the gas can be turned back on. The estimate for the repair is approximately \$8,000.*
- 4. We've entered an HCAD team in the City Co-Ed Volleyball League. This is a good team building opportunity and allows the staff to get together outside of the office for some fun and bonding!*
- 5. ARB training for new and returning members will be held next week in Richardson. The training is conducted by the PTAD of the state comptroller's office.*
- 6. The last of the 2017 25.25(d) hearings will be held March 22nd.*
- 7. Our next regular scheduled board of directors meeting will be April 12th at 6 PM.*

Mr. Taylor declared the meeting adjourned at 6:43 P.M.

*Michael E. Taylor
Chairman*

*Charlie Patterson
Vice-Chairman*