



Hunt County Appraisal District

Request for Information under Texas Public Information Act

The Texas Public Information Act, pursuant to Chapter 552 of the Texas Government Code which allows the public the right of access to governmental information. All persons who request information must do so in writing, submitting a written request that includes enough description and details of the information you are requesting, allowing the governmental body to accurately identify and locate the item(s) which you are requesting. The request must be for records or information that already exists. The Public Information Act does not require a governmental body to create new records, perform legal research or to answer questions. The requestor may ask to inspect records, obtain copies of records or both. Although most governmental information is available under the Act, some exceptions exist.

Written requests submitted under the Texas Public Information Act may be submitted by mail, fax, e-mail or in person to the following:

Open Records Request
Hunt County Appraisal District
PO Box 1339
4801 King St
Greenville, Texas 75403-1339
Phone: 903-454-3510 Fax: 903-454-4160
E-mail: huntcad@hunt-cad.org
www.hunt-cad.org

Please Print

Requestor's Name: _____

Mailing Address: _____

City: _____ **State:** _____ **Zip Code:** _____

E-mail Address: _____ **Phone Number:** _____

Describe in detail the information you are requesting. Please include enough description of the information you are requesting so the governing body may accurately identify and locate those items requested. If your request cannot be determined, it will be returned to you for clarification.

Property Address and/or Account Number(s): _____

Appraisal Year(s) Subject to Your Request: _____

Detailed Description of the Information you are seeking (be specific): _____

***Unless otherwise noted, information will be mailed to the above address.**

Requestor's Signature: _____ **Date:** _____