

**HUNT COUNTY APPRAISAL DISTRICT  
MINUTES  
BOARD OF DIRECTORS  
REGULAR MEETING  
Thursday, January 14, 2016**

*The Hunt County Appraisal District Board of Directors met in a regular meeting on Thursday, January 14, 2016, at the Appraisal District Office at 4801 King Street, Greenville, Texas.*

**MEMBERS PRESENT:**

*Mike Taylor, Mitch Moore, Charlie Patterson, Howard Winans, Charlie Thompson, Tyson Cox, John Sands, and Randy Wineinger*

**MEMBERS ABSENT:**

*None*

**OTHERS PRESENT:**

*Brent South, Tamra Burton, Lorie Adams, Kyle Wilhite, John Horn, and David Ivey*

*The meeting was called to order and a quorum announced at 6:00 p.m. by Chairman, Mike Taylor.*

*On Item 3 on the agenda, Judge Horn administered the Oath of Office to the 2016-2017 Hunt County Appraisal District Board of Directors.*

*On Item 4 on the agenda, Charlie Thompson made a motion to appoint Mike Taylor as board chairman, Charlie Patterson as vice-chairman, and Mitch Moore as secretary. John Sands seconded the motion and it was passed unanimously.*

*No one spoke in Open Forum*

*On Item 6 on the agenda, John Sands made a motion to approve the minutes from the November 12, 2015 Regular Meeting. (No meeting was held in December). Mitch Moore seconded the motion and it was passed unanimously.*

*On Item 7 on the agenda, Charlie Thompson made a motion to approve the*

*November and December financial statements. John Sands seconded the motion and it was passed unanimously.*

*On Item 8 on the agenda, a presentation was given by David Ivey with Lexis Nexis. A review of the services offered by Lexis Nexis was shown and explained by Mr. Ivey which was followed up with a question and answer session.*

*On Item 9 on the agenda, deliberation regarding real property, the board entered into Executive Session at 6:44 PM and returned to Open Session at 6:59 PM. The board agreed to form a sub-committee with members Charlie Patterson, Mitch Moore, and John Sands. Mr. Patterson will head the committee.*

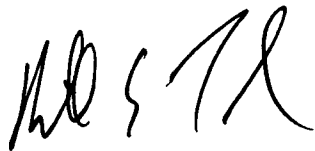
*On Item 10 on the agenda, John Sands made a motion to retain \$30,000 of the 2015 surplus fund for pending litigation fees for 2015 cases.*

*Brent South gave the following "Chief Appraiser's Report":*

- 1. Year-end functions will begin next week, with application letters being sent for Ag, Homestead, and Wildlife exemptions.*
- 2. Business Personal Property renditions will be mailed on Friday. Property owners have until April 15<sup>th</sup> to file their rendition or request an extension. Failure to file timely results in a mandatory 10% penalty.*
- 3. We hired a couple of new employees this past month. Michelle Martinez came from the county clerk's office with good experience in customer service and she is also bi-lingual. Ray Helm will begin working for us next week as an appraiser and with 30+ years in the profession he will be a huge asset to our organization.*
- 4. A group from Cherokee CAD came here yesterday to observe some of our processes. I feel it speaks volumes about our organization that other appraisal districts are willing to travel so far in order to see how Hunt CAD operates.*
- 5. We have several engagements scheduled to make presentations at the board meetings of the entities that we serve. I feel it is a good opportunity to help educate the various boards on the property tax system and the functions of the appraisal district. Our goal is to visit with all 34 entity boards over the year. Kyle has been invited to give a presentation on Ag-use appraisals for a seminar at the Ag Extension Agency on January 29<sup>th</sup>. We are also going to put together a half day program to present to the local real estate agents and brokers.*
- 6. One of the tasks I have assigned to the staff members the first quarter of this year is to develop a long term strategic plan for the district. As Hunt County begins to grow, it is extremely important that we have a guiding document to help us set and achieve certain goals.*

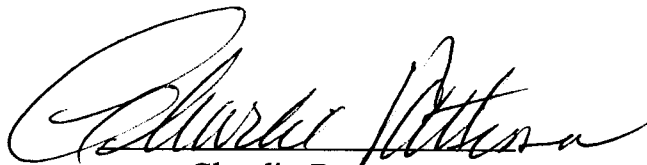
7. The next regular board meeting of the Hunt CAD Board of Directors will be February 11<sup>th</sup>, at 6 PM.

Mr. Taylor declared the meeting adjourned at 7:13 P.M.



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Michael E. Taylor  
Chairman



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Charlie Patterson  
Co-Chairman